

MINUTES OF REGULAR MEETING HELD NOVEMBER 20, 2018

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, November 20, 2018 at 8:00 p.m.

Mayor Brindle made the following announcements:

“Prior to convening in regular session, there was an agenda session which was open to public and advertised.”

“The adequate notice of this meeting, as required by the Open Public Meetings Act, was provided by the posting, mailing and filing of the annual notice of regularly scheduled meetings of the Town Council on December 12, 2017. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, THE STAR LEDGER, and TAP INTO WESTFIELD and filed with the Clerk of the Town of Westfield.”

PRESENT: Mayor Brindle, Council Members Habgood, Arena, Dardia, Neylan, LoGrippo, Contract, Stokes, Mackey

ABSENT: None

INVOCATION AND FLAG SALUTE

Invocation was given by Councilman Stokes followed by the flag salute.

PRESENTATIONS

Town Administrator's Reports

- Provided an update of road projects, stating that prep work with ADA compliant ramps, inlet replacement, manhole framing and drainage enhancements are being finalized, with milling and paving of the remaining roads occurring next week, weather permitting. Also listed those roads remaining on the list for paving this calendar year;
- Discussed the status of the culvert project being conducted on Elm Street by Union County. Explained that the project was scheduled to be completed last week, and while the culvert work is complete, restoration work is still being done. Feels the project is close to completion and would obtain a completion date from Union County next week;
- Announced that improvements to Municipal Lot No. 7 are complete, but the Town is waiting for PSE&G to energize the lights in the lot. In addition, the Town is still waiting for the State's approval for sidewalk improvements on North Avenue along Municipal Lot No. 7. Also announced that the new pedestrian beacon on Central Avenue has been installed and is operational;
- Provided an update of improvements to Mindowaskin Playground. Explained that while the weather last week continued to delay completion of the project, equipment installation is complete and drainage work is basically complete, as backfill of drainage stone has begun. Also stated that the retention wall to hold the poured in place surface is

nearly complete, and with a favorable weather forecast for next week, installation of the poured in place surface is expected;

- Introduced the Director of Public Works who would provide an update of leaf collection and report on last week's snowstorm.

Director of Public Works Update

- Provided an update of leaf collection, stating that the program commenced on November 5 and DPW is currently halfway through zones 5 and 9. Stated that he anticipates being complete with the first pass through Town by the end of next week, at which point the second round of pickup would begin. Also explained that the first pickup is usually light, but because it was decided to wait until November 5 to begin the program, there were more leaves which allowed for a more productive and efficient first round. Also explained that the second and third rounds are typically the heaviest, but the goal this year is for more balance between the first and second rounds, with the third round being the lightest. Stated that the scheduled cutoff date for leaf collection is December 7, but since pickup did not occur a few days last week because of the snowstorm, the deadline could be extended if necessary. Also stated that residents could also contact DPW directly for pickup until January 1;
- Discussed last week's snowstorm and the chronology for DPW's preparation, stating that preparation begins seventy-two (72) hours in advance of a storm, and the type of preparation is dependent upon the forecast. Explained that in this instance, the forecast on the morning of the storm was a coating to an inch of snow. It then increased from one (1) to three (3) inches, then three (3) to five inches, and finally five (5) to seven (7) inches in approximately an eight (8) hour period, so many adjustments by DPW became necessary. Further explained that forecasts that call for a coating to an inch of snow are typically salting events, with plowing not normally being needed, especially if snowfall occurs during the day when the sun is out because sunlight is one of the activators of rock salt. Stated that timing and the changing forecast impacted efforts with this storm, and DPW did not pre-salt for this event because the original forecast called for rain which would have washed the salt away. For this reason, salting began when the snow began, and the main arteries were done, but when traffic started and the roads became gridlocked, plowing and salting became very difficult and progressed very slowly. Plowing operation continued to midnight across the entire town. At 5:00 AM the next morning, additional plowing and salting was done, and later in the morning when the sun came out and helped activate the salt, roads were clear of the left-over slush by noon. Discussed the importance accurate forecasting has on DPW's preparation of a storm.

Town Council Remarks

Mayor Brindle referred to the Director of Public Works' comments on the snowstorm and asked if anything could have been done differently.

The Director of Public Works stated that he does not feel anything could have been done differently because the preparation was dependent on the forecast. Feels this was evident because the problem was state-wide and not limited to Westfield. Also feels Westfield adjusted to the change in forecast and roads were cleared in under twenty-four (24) hours.

Mayor Brindle discussed the amount of snowfall that was occurring at the time schools were dismissed.

The Director of Public Works stated that the snow was falling at a rate of over two (2) inches per hour at approximately 2:30 PM. School dismissal combined with people leaving work early created a gridlock situation.

Mayor Brindle requested clarification as to DPW's method of leaf collection, specifically the use of trucks as opposed to vacuums.

The Director of Public Works discussed the leaf capacity of vacuums and the blades within them to grind leaves once they are picked up. Explained that most vacuums have a capacity to hold thirty (30) yards of leaves. Westfield uses thirty (30) yard roll-off containers which can be compacted, allowing them to hold forty-five (45) to fifty (50) yards of leaves per container, making the use of trucks a more efficient method of collection for the Town. In addition, the maintenance and down-time with leaf vacuums is excessive, and they create a tremendous amount of dust in dry weather. Feels the best use of leaf vacuums is within the parks because of the amount of dust they create. Also explained that leaf vacuums cannot be used on frozen or wet leaves, and the vacuums break down if there are branches mixed in with leaves.

Councilman Stokes commended the Department of Public Works for its efforts and the service they provide. Discussed the platform at the train station and complaints that it was not cleared of snow. Requested clarification as to whether snow removal from the train platform is the Town's responsibility or New Jersey Transit's responsibility.

The Director of Public Works explained that the removal of snow from the train platform is New Jersey Transit's responsibility.

Councilman Contract also commended the Department of Public Works for its efforts. Requested that the Director of Public Works remind residents of the basic "do's and don'ts" concerning leaf collection.

The Director of Public Works explained that the Department of Environmental Protection requires that only leaves be recycled, and the Union County facility where the leaves are disposed will not accept any "contaminated" material within the leaves, such as pumpkins chrysanthemums and brush. Towns that do not comply with the Union County facility's regulations could be banned from future use of the facility.

Councilman Contract also requested that residents move their car on the days that leaf collection is scheduled for their street because parked cars make it more difficult for DPW to pickup leaves and could result in collection delays.

The Director of Public Works suggested that residents not park on the street for the entire week in which leaf collection is scheduled for their street because the schedule is subject to change depending on the progress that is being made.

Councilman LoGrippe asked if it would be difficult to post no parking signs on the streets during the week that leaf collection is scheduled. Explained that this is done in Moorestown and he has heard it has been helpful there.

The Director of Public Works feels the posting of no parking signs is an option, but expressed concern that it could be ineffective because of the tenacity in which DPW collects leaves. Explained the process in which leaves are collected and loaded on the containers and feels it might be too difficult to gauge how quickly DPW would be ready to move to the next street.

Councilman Dardia asked if the bagging of leaves is preferred by DPW.

The Director of Public Works stated that the bagging of leaves is preferred and would resolve certain issues, such as issues that occurred with leaf piles during the snowstorm. Also explained that some municipalities require that leaves be bagged because of storm water management regulations. Feels that while the bagging of leaves would be preferred, believes it may be too cost prohibitive for residents.

Councilman Contract asked for the cutoff date for residents to place leaves in the street.

The Director of Public Works stated that the cutoff date is currently December 7, but feels this will need to be extended because of the later start for collection this year and because of the snowstorm last week.

Report of Acting Police Chief

The Town Administrator introduced Acting Police Chief Battiloro and asked that he report on a significant arrest that recently occurred.

Acting Police Chief Battiloro announced that the Police Department arrested a local, sixteen (16) year old juvenile on eight (8) counts of burglary and four (4) counts of theft, which resulted from investigations of numerous reports of burglaries and motor vehicle thefts that occurred on the north side of Town in October. Explained that this juvenile was also charged with a count of second-degree theft because of the aggregate value of the property stolen. Stated that this juvenile was processed at the Westfield Police Department and remanded to the Union County Juvenile Detention Center. Commended the efforts of the police detectives, stating that it was a well-coordinated, thorough and complete investigation which resulted in the approval of charges by the Union County Prosecutor's Office. Feels this arrest is indicative of good police work and thanked the public for its patience while the investigation was being conducted. Explained that it was a difficult investigation because it involved communication data warrants and a great deal of surveillance. Stated that he hopes residents are more at ease knowing this criminal is off the street.

Mayor Brindle commended the Police Department for its efforts. Feels it is unfortunate that it was a juvenile, but is hopeful that the arrest would provide him with the help he needs.

Mayor's Remarks

- Reiterated comments by the Town Administrator and Director of Public Works regarding efforts during the snowstorm. Feels the Town will learn from this unprecedented event and strive to improve. Also stated that she believes the Department of Public Works, under the Director's leadership, is second to none, and that she is fully confident in DPW's ability to continually evolve and improve service to residents;
- Congratulated Westfield's Director of the Regional Health Department, Megan Avallone, on her election as the President of the Association of County and City Health Officials. Stated that she had the privilege of swearing Ms. Avallone in as President last week, and saw first-hand how Westfield is recognized as one of the premier health departments in the State as a result of Ms. Avallone's leadership. Explained that Ms. Avallone would now have a "seat at the table" for State level conversations regarding significant public health issues, whether it be mental health, flu outbreaks, infant mortality, and any unforeseen public health crisis;
- Announced that she co-hosted a breakfast for the Raritan Valley Line Mayor's (RVL) Alliance along with Mayors Colleen Mahr and Bob Fazen. Also in attendance were State Senators Thomas H. Kean, Jr., Joseph P. Cryan, and Christopher Bateman who discussed their bipartisan efforts to find a legislative solution to obtain a peak one seat ride for the RVL, while also demanding service improvements to NJ Transit and holding them accountable. As a next step, the senators are working on a plan that would require that NJT prepare a feasibility plan for an RVL peak one seat ride. In addition, the Mayors Alliance would be introducing a website, Facebook page, and video in the beginning of 2019 with a call to action for the public. Informed residents that in the meantime progress updates are available on Twitter @RVLMayors;
- Announced that the Westfield Rink had a successful grand opening with appearances by the Devils mascot, figure skaters, and many families. In addition, approximately two hundred (200) people attended the public skating session, and to date there have been over two thousand, six hundred (2,600) users of the rink, with one thousand, one hundred (1,100) of those for public events. Feels it has been a great two weeks. Reminded residents that there is public skating on Fridays, Saturdays, and Sundays, and more public sessions are being added due to high demand. Also announced that the Rink would be open on Thanksgiving for public skating at 11:00 AM and 2:00 PM, and that the schedule is available on the Town's website at <https://www.westfieldnj.gov/icerink>;
- Announced that the Master Plan process would officially begin next week with the first meeting of the Steering Committee and the Town's consultant H2M. Explained that the committee is comprised of various stakeholders including Mayor Brindle, the Town Planner, the Town Administrator, the Planning Board Chairman, Planning Board member and Town Council Liaison Linda Habgood, the Planning Board Attorney, the Historic Preservation Committee Chairwoman, the DWC Executive Director, Former Zoning Board Chairman and Downtown Task Force Chairman Bill Heinbokel, Economic Development Advisor, Elizabeth Jeffery, and Board of Education President Gretchan Ohlig. In addition, Planning Board members Michael LaPlace and Anastasia Harrison would serve as alternates. Also explained that this committee's role is to guide the process, which includes ensuring that the public is engaged as much as possible. Feels the

Master Plan belongs to the residents and, as such, needs to reflect the desires of the community at large;

- Announced that Bareburger, a high-end burger/vegan restaurant, would be opening at the former Coldwater Creek location with an entrance on Central Avenue across from the Banana Republic. Stated that the restaurant would also include a full bar and the Town Council would be formally approving the liquor license transfer this evening. Discussed other Bareburger locations, stating that many might be familiar with locations in New York City, Montclair and Ridgewood. Announced that an opening is expected in late spring of 2019, and feels this business will be a fantastic addition to Town and enliven the currently vacant space. Also announced that Bareburger is planning on a rooftop bar and dining at its Westfield location;
- Announced that, similar to last year, the Town would soon be requesting that residents submit applications for volunteer opportunities. Explained that these opportunities would consist of filling limited open seats on various boards and commissions, as well as establishing new committees to support and plan events such as the Memorial Day Parade, Westfield's 300th Anniversary celebration, and AddamsFest. Information concerning application submission would be available next week and encouraged everyone to apply;
- Discussed upcoming holiday events including the Christmas tree lighting on November 25, 2018 at 5:30 PM at the North Ave train station parking lot, at which there would be photos with Santa and Mrs. Claus, caroling, and gingerbread crafting courtesy of Bovellas. Following the tree lighting, there would be public skating at the Westfield Rink from 6:30 PM to 8:00 PM. Also announced that the Town would be holding its first annual Town-wide Gingerbread House Decorating Contest. Entries would be displayed in shop windows in Town for all to see and entry information and a voting tool are available on the Town's website. Encouraged everyone to participate. Also announced that the lighting of the menorah is scheduled for Sunday December 2 at 5:00 PM, also in the Northside train station parking lot
- Wished residents a Happy Thanksgiving.

The Town Administrator thanked Mayor Brindle for her recognition of the Director of the Regional Health Department, Megan Avallone. Explained that the Westfield Health Department is a shared services model for the State, serving seven (7) municipalities, in addition to serving Westfield. This involves Ms. Avallone attending either governing body or Board of Health meetings for eight (8) different municipalities. Also stated that the Westfield Health Department's staff is excellent and has an excellent reputation, and feels this is the reason why many municipalities request public health services from Westfield. Thanked Mayor Brindle for administering Ms. Avallone's oath of office and feels Westfield should be proud of the Best Practices Checklist it submits to the State because of the shared services it offers.

APPOINTMENTS

ADVERTISED HEARINGS

Community Development Block Grant – Adult Special Needs Program Staff, Westfield Y - \$26,000.00

No discussion. Mayor declared the hearing closed.

Community Development Block Grant – ADA Compliant Individual Locker Rooms,
Westfield Y - \$16,500.00

No discussion. Mayor declared the hearing closed.

Community Development Block Grant – Extend Heat Ductwork & Replace Lighting -
Westfield Community Center - \$35,000

No discussion. Mayor declared the hearing closed.

PENDING BUSINESS

BIDS

**TOWN OF WESTFIELD
INVITATION TO RE-BID
NOVEMBER 20, 2018
CURBSIDE RECYCLING**

<u>BIDDER</u>	<u>AMOUNT</u>
Giordano Co	1 year @ \$607,000.00
P.O Box 2129	
142-156 Frelinghuysen Avenue	3 years @ \$1,834,000.00
Newark, NJ 07114	
	5 years @ \$3,080,500.00

MINUTES

On a motion by Councilman LoGrippo and seconded by Councilwoman Habgood, Council approved the Minutes of the Town Council Conference Session and Regular Meeting held November 6, 2018.

PETITIONS AND COMMUNICATIONS

OPEN DISCUSSION BY CITIZENS

Mayor Brindle opened the public comments portion of the meeting and asked if there were any questions or comments.

Hearing no comments, Mayor Brindle closed the public comment portion of the meeting.

BILLS AND CLAIMS

Councilwoman Habgood referred to Mayor Brindle's comment concerning the upcoming volunteer application process and announced that a new Investment Committee would be

established for the purpose of reviewing items such as cash management and bond issuance opportunities.

Councilwoman Habgood also discussed the 2019 budget process and announced that there would be an open public meeting at the start of the budget process to discuss the overall results of the 2018 budget and the priorities and goals for 2019. Residents would also be invited to provide input.

On motion by Councilwoman Habgood, and seconded by Councilman LoGrippe, bills and claims were adopted unanimously:

RESOLVED that the bills and claims in the amount of \$562,905.46 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

REPORTS OF STANDING COMMITTEES:

Finance Policy Committee

The following resolutions, introduced by Councilwoman Habgood, Chairman of the Finance Policy Committee, and seconded by Councilman Contract, were unanimously adopted.

Resolution No. 279

LET IT HEREBY BE RESOLVED that the Chief Financial Officer be and hereby is authorized to draw a warrant for refund of dumpster security payment(s) as follows following final inspection and approval by Town Engineer for return of deposit:

Magnolia Home Remodeling Group
1640 Vauxhall Road
Union, NJ 07083

Amount of refund: \$975.00

Resolution No. 280

RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, this amount being overpaid for 2018:

Block/Lot/Qualifier	Quarter/Year
Name	Property Address
	Amount
808/35	244 Edgewood Avenue
DEUTSCH, Jennifer	3 rd /2018
	\$109.72
4801/17	131 Greene Place
MAGUIRE-PFISTER, Dorothy	3 rd & 4 th / 2018
	\$509.01

8 Eton Place
Clark, NJ 07066

Resolution No. 281

WHEREAS, there exist on the records in the Tax Collector's office tax/sewer balances for the year 2018:

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and he hereby is authorized to cancel the tax/sewer balances below for the year 2018

<u>Block/Lot</u>	<u>Tax/Sewer</u>	<u>Amount</u>
2604/20	Sewer	\$3.11
2809/23	Sewer	\$4.58
3204/4	Sewer	\$2.90
3405/2.08	Tax	\$1.25
3905/32	Sewer	\$3.92
4002/5	Sewer	\$3.70
4202/9	Sewer	\$5.46
4801/10	Sewer	\$8.08
4808/2	Sewer	\$1.92
4901/27	Sewer	\$4.22
5503/19	Sewer	\$2.90
5612/23	Sewer	\$5.24

Public Safety, Transportation and Parking Committee

The following resolutions, introduced by Councilman Dardia, Chairman of the Public Safety, Transportation and Parking Committee, and seconded by Councilman Arena, were unanimously adopted.

Resolution No. 282

WHEREAS, a need exists in the Police Department for the purchase of three (3) 2019 Police Interceptor Utility, All Wheel Drive Base Vehicles as provided in the 2018 Operating Budget, 130-251, and;

WHEREAS, the contract to purchase these is to be awarded to Cherry Hill Winner Ford, and;

WHEREAS, these vehicles will be sufficient to meet the needs of the Police Department,

WHEREAS, the New Jersey State Public Contract Law 40A:11-3 states that when accepting an item under N.J. Contract #88728, a resolution must be adopted by the Governing Body, and

WHEREAS, the Town Treasurer certified to the availability of adequate funds for payment, which will be in the amount of \$108,309.00 and charged to the 2018 Police Operating 130-251 under Purchase Order 18-04536 prepared in accordance with N.J.A.C. 5:30 1.10.

NOW, THEREFORE BE IT RESOLVED that the Town of Westfield will purchase three (3) 2019 Police Interceptor Utility, All Wheel Drive Base Vehicles,

BE IT FURTHER RESOLVED, that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

Cherry Hill Winner Ford
250 Haddonfield Berlin Road
Cherry Hill, NJ 08034
3 @ \$36,103.00

Total: \$108,309.00

Town Council comments

Councilwoman Habgood discussed the purchase of 2019 police vehicles and explained that they are being funded through services provided by the Police Department to utility companies

General Ordinance No. 2118

Regarding the following ordinance, Councilman Dardia made the following announcement:

I hereby move that an ordinance entitled, "GENERAL ORDINANCE NO. 2118 – AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13."

Motion was seconded by Councilwoman Contract.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas: Habgood

Nays: Neylan

Absent:

Arena

Dardia

LoGrippo

Contract

Stokes

Mayor Brindle

Town Council comments

Councilman Dardia explained that the purpose of this ordinance is to repeal the fee associated with residential permit parking zones, and to update the issuing authority for parking permits from the Town Clerk to the Police Department.

Councilwoman Neylan discussed her opposition to the adoption of General Ordinance No. 2118. Explained that while she appreciates the intent of the ordinance, she feels it provides a revenue stream that could be difficult to replace. Explained that while the revenue collected is nominal, it could help to fund road improvements or other projects over time.

Councilman Dardia explained that the Public Safety, Transportation and Parking Committee considered this ordinance because it was felt that the fee was an unnecessary tax on residents of streets designated as permit parking zones. Stated that the annual revenue from these permits is approximately \$6,000 and could be covered in other areas. Also feels the quality of life for residents of these streets outweighed the amount of revenue collected.

Councilman Contract stated that he strongly supports the adoption of General Ordinance No. 2118 because most residents are not required to pay a fee to park in front of their home, and is only required because of the proximity of their home to the train station. Feels the fee is unfair and stated that many Ward 3 residents expressed concern to him about the fee. Stated that he hopes General Ordinance No. 2118 passes because he feels it is the right thing to do.

Code Review & Town Property Committee

The following resolution, introduced by Councilwoman Mackey, Chairman of the Code Review & Town Property Committee, and seconded by Councilman Stokes, were unanimously adopted.

Resolution No. 283

WHEREAS, an application has been filed for a person-to-person and place to place transfer of Plenary Retail Consumption License No. 2020-33-009-009 heretofore issued to THE OFFICE OF WESTFIELD, LLC, a pocket license with a mailing address of 25 Washington Street, Morristown, New Jersey 07960; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Westfield does hereby approve, effective November 20, 2018, a person-to-person transfer

of the aforesaid Plenary Retail Consumption License to BB WESTFIELD LLC (t/a Bareburger); and

BE IT FURTHER RESOLVED that the Town Council of the Town of Westfield does hereby approve, effective November 20, 2018, a place-to-place transfer of the aforesaid pocketed Plenary Retail Consumption License to premises located at 126 Central Avenue, Space 1C/2B, Westfield, New Jersey; and

BE IT FURTHER RESOLVED that the Town Council of the Town of Westfield does hereby direct the Town Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to BB WESTFIELD LLC (t/a Bareburger), 126 Central Avenue, Space 1C/2B, Westfield, New Jersey, effective November 20, 2018".

Public Works Committee

Councilman Contract announced that the Senior Expo scheduled for November 16, 2018 had to be cancelled because of the weather and has been rescheduled for Friday December 14, 2018 from 9:00 AM to 11:00 AM in the Community Room.

The following resolution, introduced by Councilman Contract, Chairman of the Public Works Committee, and seconded by Councilwoman Mackey, were unanimously adopted.

Resolution No. 284

WHEREAS, sealed bids were received on October 24, 2018 by the Town Clerk for the 2019 Curbside Collection of Recyclable Material in Westfield, New Jersey as authorized by Public Works Account 137-245; and

WHEREAS, the Town Engineer determined that the lone bid submitted far exceeded the amount budgeted by the Town; and

WHEREAS, at a meeting held November 6, 2018, the Town Council of the Town of Westfield adopted Resolution No. 276-2018 authorizing the rejection of the lone bid submitted and approving a re-bid for the aforementioned service; and

WHEREAS, sealed bids were received on November 20, 2018 by the Town Clerk for the re-bid of 2019 Curbside Collection of Recyclable Material in which one (1) bid was submitted; and

WHEREAS, the Town Engineer determined that the lone bid submitted in response to the re-bid also far exceeded the amount budgeted by the Town; and

WHEREAS, the New Jersey Public Contracts law permits contracts to be negotiated at fair and reasonable prices for the respective services when bidding on two (2) occasions has been unsuccessful.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Westfield that the lone bid submitted in response to the re-bid for the 2019 Curbside Collection of Recyclable Material on November 20, 2018 be and hereby is rejected; and

BE IT FURTHER RESOLVED that the Town Engineer be and hereby is authorized to negotiate a contract for 2019 Curbside Collection of Recyclable Material.

Reports of Department Heads

Report of Steve Freedman, Construction Official, showing monies collected for permits in the amount of \$153,016.00 for the month of October 2018 was received, read and ordered filed.

Report of David J. Kelly, Chief of the Fire Department, showing Fees collected in October 2018 in the amount of \$4,722.34 was received, read and ordered filed.

Report of Kris McAloon, Town Engineer, stating he had turned over to the Chief Financial Officer check in the amount of \$39,271.00 representing monies collected during the month of October 2018.

ADJOURNMENT

A motion to adjourn, made by Councilman Dardia and seconded by Councilman Stokes at 8:45 p.m. was unanimously carried.

Respectfully submitted,

Tara Rowley, RMC
Town Clerk

